



2018/2019

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

2nd QUARTER REPORT

Vision: “A developmental people driven organisation that serves its people”

Mission: To provide essential and sustainable services in an efficient and effective manner.

1. INTRODUCTION AND BACKGROUND

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA) section 69 (3) (b). Circular 13 of the National Treasury stipulates that, “the SDBIP gives effect to the Integrated Development Plan (IDP) and the budget of the municipality and will be possible if the IDP and the budget are fully aligned with each other, as required by the MFMA.”

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the municipality, whereby the intended objectives and projected achievements are expressed in order to ensure that desired outcomes over the long term are achieved and are implemented by the administration over the next 12 months.

The Municipal Finance Management Act (MFMA) no 56 of 2003, defines the Service Delivery Budget Implementation Plan as a detailed plan approved by the Mayor of the municipality for implementing the municipality’s delivery of municipal services and its annual budget and must include the following:

- (a) Projections of each month of:
 - (i) Revenue to be collected, by source and
 - (ii) Operational and Capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

2. PURPOSE

The document presents the 2018/2019 Service Delivery and Budget Implementation Plan of the municipality drafted in compliance with the requirements of the MFMA. The performance targets set in this document lay basis for the performance contracts of all Departmental Heads and Middle Managers. It enables the Municipal Manager to monitor the performance of Senior Managers; and the community to monitor the performance of the municipality.

3. LEGAL REQUIREMENTS CONSIDERED WITH THE DEVELOPMENT/DESIGN OF THE SDBIP

Section 53 1(c) (ii) of the MFMA states that the Mayor must ensure that the municipality's SDBIP is approved within 28 days after approval of the budget. Section 69(3) of the MFMA states that the Accounting Officer must no later than 14 Days after the approval of the Budget submit the draft SDBIP and Performance Agreements for the Municipal Manager and all Senior Managers to the Mayor. Sec 53 3(b) also states that the SDBIP's must be made public no later than 14 days after its approval by Council and that the Performance agreements of the Municipal Manager, Senior Managers and any other categories of officials as may be prescribed, should be made public no later than 14 days after the approval of the SDBIP.

4. REPORTING ON SDBIP

This section covers reporting on the SDBIP as a way of linking the SDBIP with the oversight and monitoring operations of the Municipal administration. Various reporting requirements are outlined in the MFMA. Both the Mayor and the Accounting Officer have clear roles to play in preparing and presenting these reports. The SDBIP provides an excellent basis for generating the reports for which MFMA requires. The reports then allow the Municipality to monitor the implementation of service delivery programs and initiatives across the Molemole municipal jurisdiction.

4.1. QUARTERLY REPORTING

Section 52 (d) of the MFMA compels the mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the mayor's quarterly report.

4.2. MID-YEAR REPORTING

Section 72 (1) (a) of the MFMA outlines the requirements for mid-year reporting. The accounting officer is required by the 25th January of each year to assess the performance of the municipality during the first half of the year taking into account:

- (i) the monthly statements referred to in section 71 of the first half of the year
- (ii) the municipalities service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
- (iii) The past year's annual report, and progress on resolving problems identified in the annual report; and
- (iv) The performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities.

Based on the outcomes of the mid-year budget and performance assessment report, an adjustments budget may be tabled if actual revenue or expenditure amounts are materially different from the projections contained in the budget or the SDBIP. The SDBIP is also a living document and may be modified based on the mid-year performance review. Thus the SDBIP remains a kind of contract that holds the Municipality accountable to the community.

4.3. ANNUAL REPORTING

Section 46 (1) of Municipal Systems Act stipulates that a municipality must prepare for each financial year a performance report reflecting

- (a) The municipality's, and any service providers, performance during that financial year, also in comparison with targets of and with performance in the previous financial year;
- (b) The development and service delivery priorities and the performance targets set by the municipality for the following financial year; and
- (c) Measures that were or are to be taken to improve performance.

Sec 46 (2) further states that an annual performance report must form part of the municipality's annual report in terms of Chapter 12 of the MFMA.

4.4 BUDGET AND TREASURY

4.4.1 The Financial Performance report for the second quarter of the financial year 2018/2019

a) Revenue

DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% INCOME	VARIANCE FROM 3 MONTHS	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
	R	R	R	%	R		
Revenue By Source							
Property Rates	14,480,287	3,620,072	3,501,680	97	3	3,501,680	None
Service Charges- Electricity	8,702,375	2,175,594	1,872,795	86	14	1,872,795	None
Service Charges-Refuse	2,166,986	541,747	460,498	85	15	460,498	Lack of development which has been impacted by the Sale of properties processes.
Rental of facilities and equipment	268,878	67,220	22,241	33	67	22,241	Budgeted amount need to be revisited as the municipality is only remaining with two properties which is IEC and Department of Public works(Mogwadi Clinic)
Interest earned- external investment	2,000,000	500,000	853,234	171	-71	853,234	The municipality had more funds to invest in the 2 nd quarter
Interest earned- outstanding debtors	1,404,472	351,118	452,371	129	-29	452,371	None

DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% INCOME	VARIANCE FROM 3 MONTHS	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
	R	R	R	%	R		
Fines	1,136,369	284,092	68,980	24	76	68,980	IGRAP 1 was utilized during the budget process. Actual amount
License and permits	6,690,818	1,672,704	2,026,945	121	-21	2,026,945	The budget was done based on previous year assumption(number of customers attended by the department
Agency services	2,347,046	586,762	576,227	98	2	576,227	Scarcity of water due to overreliance on boreholes
Transfers and subsidies	166,180,979	41,545,245	61,166,568	147	-47	61,166,568	Second tranche of equitable share was received in the second quarter
Other revenue	27,416,752	6,854,188	106,544	2	98	106,544	Sale of Stands processes has not yet been finalized
Total Revenue (including Capital transferred)	232,794,962	58,198,740	71,108,082	122	-22	71,108,082	

b) Comments on 2nd Quarter revenue by Source

The three months budget for the 2nd quarter of 2018/19 financial year amounts to **R58,198,740.00** and the Actual revenue collected from 01 October 2018 to 31 December 2018 amounts to **R71,108,082.00 (122%)** compared to the proportional percentage of **100%**. The 22% excess collected is from the Interest earned- external investment, Interest earned- outstanding debtors and Transfers and subsidies.

c) Operating Expenditure

DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% EXPENDITURE	VARIANCE FROM 3 MONTHS	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
	R	R	R	%	R		
<i>Employee related costs</i>	84,760,535	21,190,134	18,983,977	90	10	18,983,977	Upper limits for senior managers not paid
<i>Remuneration of Councilors</i>	12,865,286	3,216,322	2,977,109	93	7	2,977,109	Upper limits for Councilors not yet paid
<i>Debt impairment</i>	5,506,700	1,376,675	-	-	100	-	
<i>Depreciation</i>	8,148,576	2,037,144	3,960,609	194	-94	3,960,609	Depreciation of the 1 st quarter updated in the 2 nd quarter due to challenges experienced with the vote numbers of the updated version of mSCOA chart
<i>Finance charges</i>	1,184,232	296,058	18,921	6	94	18,921	Interest for finance leases not updated
<i>Bulk purchases</i>	7,800,000	1,950,000	1,390,761	71	29	1,390,761	Budgeted amount was based on the previous year actual reported amount which will be revisited during the adjustment budget.
<i>Other materials</i>	3,583,659	895,915	1,268,045	142	-42	1,268,045	Projects were appointed at the beginning of the financial year which lead to spending to be lower for the first quarter and the second quarter.
<i>Contracted services</i>	27,981,801	6,995,450	5,882,472	84	16	5,882,472	Projects were appointed at the beginning of the financial year which lead to spending to be lower for the first

DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% EXPENDITURE	VARIANCE FROM 3 MONTHS	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
							quarter and the second quarter.
<i>Other Expenditure</i>	30,527,109	7,631,777	8,173,757	107	-7	8,173,757	Projects were appointed at the beginning of the financial year which lead to spending to be lower for the first quarter and the second quarter.
Total Operating expenditure	182,357,898	45,589,475	42,655,651	94	6	42,655,651	

d) Comment on Operating Expenditure

The three months budget for the 2nd quarter of 2018/19 financial year amounts to **R45, 589,475.00**. The actual expenditure from 01 October 31 December 2018 amounts to **R42,655,651.00 (94%)** compared to the proportional percentage of **100%**. The 94% expenditure includes an amount of **R3,960,609 .00** of depreciation which is a non-cash item.

e) Capital Expenditure

DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	% EXPENDITURE	VARIANCE FROM 3 MONTHS	REASONS FOR VARIANCE
	R	R	R	%	R	
Assets from own funds	17,608,715	4,402,179	9,771,878	222	-122	Projects were appointed at the beginning of the financial year which lead to the spending to be lower for the first quarter and the second quarter.
Assets from Grants and subsidies	32,828,350	8,207,088	19,591,279.40	239	-139	Projects were appointed at the beginning of the financial year which lead to the spending to be lower for the first quarter and the second quarter.
TOTAL CAPITAL EXPENDITURE	50,437,065	12,609,266	29,363,157	233	-133	

f) Comment on Mid-year Capital Expenditure

Payments in respect of capital projects funded internally from 01 October to 31 December 2018 amounts **R9, 771,878.00 (222%)** against the three (3) months budget of **R4, 402,179.00**. Payments in respect of capital projects funded by grants from 01 October to 31 December 2018 amounts to R 19,591,279.40 (which is equivalent to 239%) against the budgeted amount of R 8,207,088.00. The total capital expenditure from 01 October to 31 December 2018 amounted to R 29,363,157.00 (which is equivalent to 233%) against the three (3) months budget of R 12,609,266.00

4.1.2 DEBTORS

a) Comprehensive analysis of services debtors

- The net outstanding service debtors as at 31 December 2018 amounts to Rand is made up as follows:

Current Debt	Amount
30 Days	1,911,607
60 Days	1,947,330
90 Days	1,872,975
120+ Days	90,762,078
Plus Journals	0
Sub Total	96,493,990
Less: Credit Amounts	0
Total	96,493,990

- The outstanding amount of **R73, 344,104** is divided as follows:

Category	Amount
Government	46,360,190
Business	5,985,916
Households	16,271,951
Other	27,875,933
Total	96,493,990

4.2 Department: Local Economic Development And Planning

Key Performance Area(KPA) 1:			Spatial Rationale								
Outcomes 9:			Responsive, Accountable, Effective and Efficient Local Government System								
Outputs :			<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning and support Improving access to basic services Implementation of the community works programme Actions supportive of the human settlement outcome 								
Key Organisational Strategic Objectives Strategic Objectives			To enhance conditions for economic growth and job creation To manage and coordinate spatial planning within the municipality								
Project No	Priority Areas(ID P)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 target	Actual Achievements	Reason for deviation	Progress(%to target)	Means of verifications(POE)	Budget Expenditure
SPATIAL PLANNING											
1.	Spatial Planning	Number of workshop conducted	Spatial planning awareness	2x workshop conducted	4x Spatial awareness workshop conducted	1x workshop conducted	Achieved 1x workshop conducted	None	100%	Attendance register Agenda Invitations	Budget R60 000.00 Expenditure R33 250.00
2.	Spatial Planning	Number of settlements demarcated	Demarcation of sites	New Indicator	1 settlement demarcated	Appointment of Service provider	Not achieved	Non responsive bidders, project has been re-advertised	0%	Re-Advertise ment and Advert	Budget R400 000 Expenditure- R0.
3.	Spatial Planning	Percentage of building plans received processed	Processing of building plans received	100% processing of received	100% processing of received	100% processing of received	Achieved 100% processing of received	None	100%	Register	Opex

Key Performance Area(KPA) 1:			Spatial Rationale								
Outcomes 9:			Responsive, Accountable, Effective and Efficient Local Government System								
Outputs :			<ul style="list-style-type: none"> • Implement a differentiated approached to municipal financing, planning and support • Improving access to basic services • Implementation of the community works programme • Actions supportive of the human settlement outcome 								
Key Organisational Strategic Objectives			To enhance conditions for economic growth and job creation								
Strategic Objectives			To manage and coordinate spatial planning within the municipality								
Proje ct No	Priority Areas(ID P)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 target	Actual Achieveme nts	Reason for deviation	Progress(%to target)	Means of verificati ons(POE)	Budget Expenditure
				building plans	building plans	building plans	building plans				
LOCAL ECONOMIC DEVELOPMENT											
5.	Spatial Planning	No of sites pegged	Pegged of sites	180 sites to be pegged	250 sites to be pegged	250 sites to be pegged	Achieved 200 sites pegged	Awaiting pegging of 50 sites by CoGHSTA	80%	Survey Map	Budget R200 000 Expenditure-R 196 800.00
6.	LED	Number of LED stakeholder engagement held	LED Stakeholder engagements	4x LED forum meetings held	4x LED forum meetings held	1x LED forum meeting held	Achieved 1X LED Forum held on 11/12/2018 ,held at Molemole council chamber	None	100%	Attendan ce register, minutes, presentat ion, and agenda.	Budget R70 377.00 Expenditure- R 25 010.00
7.	LED	Number of investor conference held	Investor conference	1x investor conference held	1x investor conference held	Developmen t ToR with service provider and hosting of	Achieved ToR dev eloped, and of SLA signed	None	100%	ToR and SLA	Budget R 300 000.00 Expenditure- R0.

Key Performance Area(KPA) 1:			Spatial Rationale								
Outcomes 9:			Responsive, Accountable, Effective and Efficient Local Government System								
Outputs :			<ul style="list-style-type: none"> • Implement a differentiated approach to municipal financing, planning and support • Improving access to basic services • Implementation of the community works programme • Actions supportive of the human settlement outcome 								
Key Organisational Strategic Objectives			To enhance conditions for economic growth and job creation								
Strategic Objectives			To manage and coordinate spatial planning within the municipality								
Project No	Priority Areas(ID P)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 target	Actual Achievements	Reason for deviation	Progress(%to target)	Means of verification(POE)	Budget Expenditure
						one(1)invest or conference of service provider					
8.	LED	Number of career EXPO held	Molemole career Expo	1x Career Expo held	1x Career Expo to be held	Appointment of prospective service provider	Not achieved	Non responsive bidders, project has been re-advertised	20%	Advertisement and advert	Budget R 180 000.00 Expenditure-R0.
9.	LED	Number of agriculture graduates capacitated	Youth in agriculture programme	6x Agriculture graduates appointed and capacitated	6x graduates capacitated in agriculture programmes	Capacity building of 6 agriculture graduates	Achieved Capacity building of graduates on-going	None	100%	Capacity report, quarterly capacity building report	Budget R 480 000.00 Expenditure-R149 680.00
10.	LED	Number of SMME's capacitated	Capacity building of SMME's	20 SMME's capacitated	20 SMME's to be capacitated	Bid advertisement for the project and identification of SMME's	Achieved Training has been conducted, projects has been completed.	None	100%	Attendance register and training report	Budget R180 000.00 Expenditure-R170.050.00

Key Performance Area(KPA) 1:			Spatial Rationale								
Outcomes 9:			Responsive, Accountable, Effective and Efficient Local Government System								
Outputs :			<ul style="list-style-type: none"> • Implement a differentiated approach to municipal financing, planning and support • Improving access to basic services • Implementation of the community works programme • Actions supportive of the human settlement outcome 								
Key Organisational Strategic Objectives			To enhance conditions for economic growth and job creation								
Strategic Objectives			To manage and coordinate spatial planning within the municipality								
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 target	Actual Achievements	Reason for deviation	Progress(%to target)	Means of verification(POE)	Budget Expenditure
INTERGRATED DEVELOPMENT PLAN											
11.	IDP	Number of IDP/Budget reviewed	Development and review of IDP/Budget	One reviewed adopted 2017/18 IDP/Budget	Adopted and printed credible 2019/2020	Ward Based planning and finalisation of IDP Status Quo Report	Achieved Ward based planning on finalisation of IDP Status Quo report done	None	100%	Draft ward based plans and Draft 2019/2020 IDP status Quo report	Budget R 290.527.00 Expenditure R1 13 280.00
12.	IDP	Number of IDP representative forums held	IDP representative forums	Functional 2017/2018 IDP representative forum	3x IDP repetitive forum meetings coordinated	Establishment of IDP representative forum	Achieved IDP representative forum meeting held	None	N/A	IDP/BUDGET review process plan and attendance registers	Budget R100.000.00 Expenditure R9200.00
13.	IDP	Number of strategic planning sessions coordinated	Strategic planning sessions	3x strategic planning sessions held	3x strategic planning to be held	1x Strategic planning session on the 2018/2019 IDP Status Quo report	Achieved Strategic planning session on the 2018/2019 IDP Status Quo report	None	100%	Strategic planning report on 2018/2019 IDP status quo review	Budget R 210 000 Expenditure R1 65 500.00

Key Performance Area(KPA) 1:			Spatial Rationale								
Outcomes 9:			Responsive, Accountable, Effective and Efficient Local Government System								
Outputs :			<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning and support Improving access to basic services Implementation of the community works programme Actions supportive of the human settlement outcome 								
Key Organisational Strategic Objectives Strategic Objectives			To enhance conditions for economic growth and job creation To manage and coordinate spatial planning within the municipality								
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 target	Actual Achievements	Reason for deviation	Progress(%to target)	Means of verification(POE)	Budget Expenditure
							was held on 24-26 October 2018			report and attendance registers	
14.	IDP	Number of approved IDP documents printed	Printed IDP documents	200 2017/2018 IDP documents printed	Printing of 200 2018/2019 IDP documents	No target	No target	None	N/A		Budget 200 000.00 Expenditure R0.
15.	External Audit	Percentage of Audit queries addresses	Audit action plan	New Indicator	100% of Auditor General queries addressed	Compilation on the audit action plan	Achieved	None	100%		Opex
16.	Internal Audit	Percentage of internal audit queries addressed	Audit action plan	New indicator	100% of internal audit queries addressed	No queries raised in the second quarter	None	None	N/A		Opex
17.	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Risk register	% of risks resolved within the timeframe as	100% of risks resolved within the timeframe as	100% of the risks resolved with the timeframe as	50% of the risk resolved within the timeframe as	Other risks will be resolved during the	50%	Strategic Risk Register	Opex

Key Performance Area(KPA) 1:			Spatial Rationale								
Outcomes 9:			Responsive, Accountable, Effective and Efficient Local Government System								
Outputs :			<ul style="list-style-type: none"> • Implement a differentiated approach to municipal financing, planning and support • Improving access to basic services • Implementation of the community works programme • Actions supportive of the human settlement outcome 								
Key Organisational Strategic Objectives			To enhance conditions for economic growth and job creation								
Strategic Objectives			To manage and coordinate spatial planning within the municipality								
Project No	Priority Areas(ID P)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 target	Actual Achievements	Reason for deviation	Progress(%to target)	Means of verifications(POE)	Budget Expenditure
				specified in the register	specified in the register	specified in the register	specified in the register	3 rd and 4 th quarter			
18.	Council	Percentage of council resolutions implemented	Implementation of council resolutions	New indicator	100% of council resolution implemented	100% of council resolutions implemented	100(2 of 2)% of council resolutions implemented	None	100%		Opex
19.	Audit committee	Percentage of Audit committee resolutions implemented	Implementation of Audit committee resolutions	New indicator	100% of Audit committee implemented	100% of Audit committee resolutions implemented	No AC resolution taken	None	N/A		Opex

4.3 Department: Technical Services

Key Performance Area (KPA) 2:				BASIC SERVICE DELIVERY							
Outcome 9:				Respective, Accountable ,Effective and Local Government System							
Outputs:				Implement a differentiated approach to municipal financing, planning and support							
Key Organizational Strategic Objectives				<ul style="list-style-type: none"> To provide sustainable basic services and infrastructure development To improve /upgrade conditions of municipal roads and storm water infrastructure and maintenance 							
Strategic Objectives				To provide sustainable basic services and infrastructure development							
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 target	Actual Achievements	Reason for deviation	Progress(%to target)	Means of verification's (POE)	Budget Expenditure
ROADS AND STORM WATER INFRASTRUCTURE											
20.	Roads and storm water infrastructure	Number of road KM's upgraded	Mohodi to Maponto Gravel to Tar	3.5 km gravel to tar road constructed	Construction of 0.4 km tar road	Approval of designs, Advertisement and appointment of contractor and site establishment	Achieved Designs approved, site establishment, layer works constructed and surfaced with asphalt	None	100%	Specification, Advert, SLA, appointment letter, progress report and completion certificate	Budget R 5705 035.00 Expenditure R 5,704, 334.82
21.	Roads and storm water infrastructure	Number of road KM's upgraded	Ramokgopa to Eisleben gravel to tar	8.5 km gravel to tar road constructed	Construction of 2.5 km road	Preparation of road bed layer, preparation sub-base layer, excavation and installation for storm water control pipes	Achieved Road bed layer, sub-base layer, Base layer, Surfacing with asphalt, excavation and installation for storm water control pipes	None	100%	SLA, appointment letter, progress report and completion certificate	Budget R12 208 715 Expenditure R 12 207 777.6 9
22.	Roads and storm water infrastructure	Approved design report for Capricorn Park	Capricorn park internal street	New indicator	Designs of 5km internal streets	Final Approved Design report	Achieved Final Design report approved	None	100%	Appointment of consultant and approved design report	Budget R 1 965 552.00 Expenditure R 1 920 140.63

Key Performance Area (KPA) 2:				BASIC SERVICE DELIVERY							
Outcome 9:				Respective, Accountable, Effective and Local Government System							
Outputs:				Implement a differentiated approach to municipal financing, planning and support							
Key Organizational Strategic Objectives				<ul style="list-style-type: none"> To provide sustainable basic services and infrastructure development To improve /upgrade conditions of municipal roads and storm water infrastructure and maintenance 							
Strategic Objectives				To provide sustainable basic services and infrastructure development							
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 target	Actual Achievements	Reason for deviation	Progress(%to target)	Means of verification's (POE)	Budget Expenditure
23.	Roads and storm water infrastructure	Number of road km upgraded	Matipana to Madikana gravel to tar	9.5 km gravel to tar road constructed	Constructions of 1.5 km tar road	Preparation of road bed layer, preparation sub-base layer, excavation and installation for storm water control pipes	Not Achieved Appointment of service provider, Signing of SLA and Approval of Designs, and preparation of a roadbed layer.	Delay in appointment due to a previous appointment which required clarity.	20%	SLA, appointment letter, progress report and completion certificate	Budget R 7 887 711.00 Expenditure R2 863 566.13
24.	Roads and storm water infrastructure	Number of road km upgraded	Nthabiseng internal streets phase 1	Approved design report	Construction of 1.5 km internal streets	Site establishment, Preparation of road bed layer, preparation sub-base layer and excavation and installation for storm water control pipes	Achieved Road bed layer, sub-base layer and excavation and installation for storm water control pipes	None	100%	Advert, SLA, Appointment letter, progress report and completion certificate	Budget R 9 000 000.00 Expenditure R 8 235 795.43
25.	Roads and storm water infrastructure	Number of roads and storm water infrastructure bladed	Blading of gravel roads	603 km of gravel roads	603 km of gravel roads bladed and storm water maintained	150 km of gravel roads to be bladed and storm water maintained	Achieved 155.9 km of gravel roads to be bladed and storm water maintained	None	100%	Monthly reports and signed worksheets	Opex

Key Performance Area (KPA) 2:				BASIC SERVICE DELIVERY							
Outcome 9:				Respective, Accountable, Effective and Local Government System							
Outputs:				Implement a differentiated approach to municipal financing, planning and support							
Key Organizational Strategic Objectives				<ul style="list-style-type: none"> To provide sustainable basic services and infrastructure development To improve /upgrade conditions of municipal roads and storm water infrastructure and maintenance 							
Strategic Objectives				To provide sustainable basic services and infrastructure development							
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 target	Actual Achievements	Reason for deviation	Progress(%to target)	Means of verification's (POE)	Budget Expenditure
SPORTS FACILITY											
26.	Sports facilities	Construction of sports complex completed	Mohodi sports complex phase 3	Completed phase 1&2 Mohodi sports complex	Sports complex constructed	Concrete works and steel fixing for 2500 capacity grandstand	Not Achieved Construction of change rooms and ablution blocks	Grandstand to be constructed on the 3 rd quarter of the financial year	0%	Progress report and completion certificate	Budget R8 210 052 Expenditure R 6 866 530.29
ELECTRICITY NETWORK											
27.	Electricity Network	Number of Electricity meters replaced & installed	Upgrading of Electricity network	480 of Electricity meters replaced & installed	220 Electricity meters installed & replaced	80 Electricity Meters Installed & Replaced	Not Achieved Specification has been approved	Specification was not in line with the current smart meter standards	0%	Approved Specifications	Budget R900.000 Expenditure R0
28.	AG Action Plan	Percentage of audit queries addressed	Audit action plan	New indicator	100% of Auditor general queries addressed	No Target	No target	None	N/A		Opex
29.	Internal Audit	Percentage of internal audit queries addressed	Audit action plan	New Indicator	100% of internal audit queries addressed	50% of internal audit queries addressed	No queries raised in the second quarter	None	N/A		Opex
30.	Risk Management	Percentage of risks resolved within timeframe as specified in the risk	Risk register	% of risks resolved within the timeframe as specified in the risk register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	50% of the risk resolved within the timeframe as specified in the register		50%	Strategic Risk Register and Operational Risk register	Opex

Key Performance Area (KPA) 2:				BASIC SERVICE DELIVERY							
Outcome 9:				Respective, Accountable ,Effective and Local Government System							
Outputs:				Implement a differentiated approach to municipal financing, planning and support							
Key Organizational Strategic Objectives				<ul style="list-style-type: none"> To provide sustainable basic services and infrastructure development To improve /upgrade conditions of municipal roads and storm water infrastructure and maintenance 							
Strategic Objectives				To provide sustainable basic services and infrastructure development							
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 target	Actual Achievements	Reason for deviation	Progress(%to target)	Means of verification's (POE)	Budget Expenditure
		resolutions implemented									
31.	Council	Percentage of council resolutions implemented	Implementation of council resolutions	New indicator	100% of council resolutions implemented	100% of council resolutions implemented	100% (1 of 1)of Council resolutions implemented	None	100%	Updated Council resolution register	Opex
32.	Audit Committee	Percentage of audit committee resolutions implemented	Implement audit committee resolutions	New indicator	100% of audit committee resolutions implemented	100% of audit committee resolutions implemented	Achieved 100% (1 of 1)of audit committee resolutions implemented	None	100%	Updated audit Committee resolution register	Opex

4.4 Department: Community Services

Key Performance Area (KPA) 6:				Municipal Transformation and Organizational Development							
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System							
Outputs:				Implement a differentiated approach to municipal financing, planning and support							
Key Strategic Organizational Objectives and strategic objectives				Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation							
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 target	Actual Achievements	Reason for deviation	Progress(% to target)	Means of verification s(POE)	Budget Expenditure
SOCIAL SERVICES AND AMENITIES											
33.	Social Services and Amenities	Developed IWMP	Compilation integrated waste management plan(IWMP)	New indicator	Developed IWMP	Appointment of service provider for development of IWMP	Not Achieved Approved Specification	Delay in supply chain processes	25%	Specification report	Budget R550,000 Expenditure R0.
34.	Social Services and Amenities	Number of Bulk refuse containers	Supply of Bulk refuse containers	15 x 6m3 Bulk refuse containers	Supply of 10x 6m3 Bulk refuse containers	Appointment of service provider and delivery of containers	Not Achieved Appointment of service provider	Delay in supply chain processes	80%	Appointment letter	Budget R 300.000 Expenditure R0.
35.	Social Services and Amenities	Number of Furniture items supplied	Supply of Mogwadi Community Hall Furniture	New Indicator	600 x Chairs and 10x tables	Appointment of service provider and delivery	Achieved 600 x Chairs and 10x tables were purchased and delivered	None	100%	Appointment letter and delivery note	Budget R 200,000 Expenditure R160,500.00
TRAFFIC AND LICENSING											
36.	Traffic and licensing	Number of roadblock staged within the required timeframes	Law enforcement operations	48 roadblocks staged	48 roadblocks staged	12 roadblocks staged	Achieved 12 roadblocks staged	None	100%	None	OPEX
37.	Traffic and licensing	Percentage of drivers licenses examined	Management of drivers licenses	100% of drivers licenses examined	100% of drivers licenses examined	100% of drivers licenses examined	Achieved 100%(1224) Of drivers licenses examined	None	100%	None	OPEX

Key Performance Area (KPA) 6:				Municipal Transformation and Organizational Development							
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System							
Outputs:				Implement a differentiated approach to municipal financing, planning and support							
Key Strategic Organizational Objectives and strategic objectives				Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation							
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 target	Actual Achievements	Reason for deviation	Progress(% to target)	Means of verification s(POE)	Budget Expenditure
TRAFFIC AND LICENSING											
38.	Traffic and licensing	Percentage of learners licenses examined	Management of learners licenses	100%of Learners licenses examined	100%of Learners licenses examined	100%of Learners licenses examined	Achieved 100%(884) of learners licenses examined	None	100%	None	OPEX
39.	Traffic and licensing	Percentage of vehicle registered	Management of registration of motor vehicles	1005 Motor vehicles registered	100%of received applications for vehicle registration processed	100%of received application for vehicle registration processed	Achieved 100%(219) of motor vehicles registered	None	100%	None	OPEX
40.	AG Action plan	Percentage of audit queries addressed	Audit Action plan	New Indicator	100of Auditor General queries addressed	No Target	Not target	None	N/A	None	OPEX
41.	Internal Audit	Percentage of Internal Audit queries addressed	Audit Action plan	New Indicator	100%of Internal General queries addressed	50%internal audit queries addressed	No queries raised in the second quarter	None	N/A		OPEX
43.	Council	Percentage of council resolutions implemented	Implementation of council resolutions	New indicator	100%of council resolutions implemented	100%of council implemented	100% (1 of 1)of Council resolutions implemented	None	100%	Updated Council resolution register	Opex

Key Performance Area (KPA) 6:				Municipal Transformation and Organizational Development							
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System							
Outputs:				Implement a differentiated approach to municipal financing, planning and support							
Key Strategic Organizational Objectives and strategic objectives				Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation							
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 target	Actual Achievements	Reason for deviation	Progress(% to target)	Means of verification s(POE)	Budget Expenditure
44.	Audit committee	Percentage of Audit committee resolutions implemented	Implementation of Audit committee resolutions	New indicator	100% of Audit committee resolutions implemented	100% of Audit committee resolutions implemented	No AC resolution taken	None	N/A	Updated audit Committee resolution register	Opex

4.5 Department: Corporate Services

Key Performance Area (KPA) 6:				Municipal Transformation and Organizational Development							
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System							
Outputs:				Implement a differentiated approach to municipal financing, planning and support							
Key Strategic Organizational Objectives and strategic objectives				Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation							
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 Target	Actual Achievements	Reason for deviation	Progress(%to target)	Means of verification	Budget Expenditure
ADMINISTRATION											
45.	Administration	Number of office furniture procured and allocated	Procurement of office furniture	37 office furniture items procured	Procurement of 12 office furniture items	Appointment of service provider for supply and delivery of office furniture	Achieved Service Provider appointed and 12 furniture Items delivered	none	100%	Approved specification, Delivery Notes, Appointment Letters Invoices	Budget R100 000 Expenditure R 89,100
46.	Administration	Number of municipal vehicles procured	Procurement of municipal vehicles	1x municipal bakkie procured	Procurement of 2x municipal Sedan	Appointment of service provider for supply and delivery 2x new vehicle	Achieved Service Provider appointed and 2 X Sedans delivered	none	100%	Approved specification, Delivery Notes, Appointment Letters Invoices	Budget R700.000 Expenditure R699,500
HUMAN RESOURCES MANAGEMENT											
47.	HRM	Approved workplace skills plan and annual training report(WSP and ATR submitted to LGSETA)	Development of WSP for submitted to LGSETA	Approved 2017/18 Workplace skills plan	Development of 01 Workplace skills plan (WSP)and annual training (ATR) submitted to LGSETA by 30 April 2018	No Target	None	None	None	None	Opex

Key Performance Area (KPA) 6:				Municipal Transformation and Organizational Development							
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System							
Outputs:				Implement a differentiated approach to municipal financing, planning and support							
Key Strategic Organizational Objectives and strategic objectives				Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation							
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 Target	Actual Achievements	Reason for deviation	Progress(%to target)	Means of verification	Budget Expenditure
HUMAN RESOURCES MANAGEMENT											
48.	HRM	Number of Employee training programmes coordinated	Training of Employees	06x Training programmes coordinated	4x Employees training programme coordinated	1x Employee training programme coordinated	Achieved. 02 training program coordinated for employees	To address immediate skills gap	100%	Attendance registers	Budget R 450,000 Expenditure R 248,226
49.	HRM	Number of Councillors training programme coordinated	Training of Councillors	04x Training programmes coordinated	4x Councillors training programme coordinated	1x Councillors training coordinated	Achieved. 01 training program coordinated for councillors	None	100%	Attendance registers	Budget R 150,000 Expenditure R 82 772.40
50.	HRM	Percentage of Bursaries/Loan awarded to officials and Councillors	Internal Bursary/Loans fund	100% of eligible employees and councillors awarded with bursary/Loan in line with available budget	100% of eligible employees and councillors awarded with bursary/Loan in line with available budget	100% of eligible employees and councillors awarded with bursary/Loan in line with available budget	Achieved. 100%(5 of 5) eligible employees and councillors awarded with bursary/Loan in line with available budget	None	100%	Bursary agreements	Budget R 160,405 Expenditure R149,145
51.	HRM	Number of internship/ Experiential training	Facilitation of internships and experiential training	09 Learners enrolled for experiential training programme	Facilitate 06 Internships/ Experiential tanning programmes	Facilitate 1x Internship/Ex perience training programme	Achieved. 5 interns appointed	Operational needs dictated to support departments.	100%	Appointment letter and agreements	Opex

Key Performance Area (KPA) 6:				Municipal Transformation and Organizational Development							
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System							
Outputs:				Implement a differentiated approach to municipal financing, planning and support							
Key Strategic Organizational Objectives and strategic objectives				Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation							
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 Target	Actual Achievements	Reason for deviation	Progress(%to target)	Means of verification	Budget Expenditure
HUMAN RESOURCES MANAGEMENT											
		programmes coordinated		and 09 appointed as interns							
52.	HRM	Employment equity report submitted to DOL	Employment equity report	1x employment equity report submitted to DOL	1X Employment equity report submitted to DOL by January 2018	No target	No target	None	N/A	None	Opex
53.	HRM	Installation of fire detectors and alarm system	Fire detectors and alarm system	New indicator	Installation of fire detection system at Mogwadi Civic Canter	Appointment of service provider for supply and installation of fire detection system	Service provider appointed for the supply and installation of firefighting equipment	None	100%	Official Order to the service provider	Budget R100.000 Expenditure R 45 950.00
INFORMATION AND COMMUNICATION TECHNOLOGY											
54.	ICT	Number of ICT systems maintained and licenced	Maintenance of IT systems and licences	7x ICT systems maintained and licenced (Microsoft, Symantec and backup exec, Venus, Payday and GIS Licenses are in place	9X ICT systems maintained and licenced	Specification and advert for procurement of Symantec and backup Exec and Microsoft Licenses	Achieved. Symantec, Backup Exec and Microsoft Licenses have been renewed.	None	100%	Advert, orders and invoices	Budget R 2.039.986 Expenditure R583 520.00

Key Performance Area (KPA) 6:				Municipal Transformation and Organizational Development							
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System							
Outputs:				Implement a differentiated approach to municipal financing, planning and support							
Key Strategic Organizational Objectives and strategic objectives				Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation							
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 Target	Actual Achievements	Reason for deviation	Progress(%to target)	Means of verification	Budget Expenditure
55.	ICT	Percentage of implementation of DRP	Implementation of Disaster recovery plan	File server in place. Backup are done external hard drives	100% implementation of disaster recovery plan	Advertisement of project	Project has been advertised	None	100%	Advert	Budget R 1200 000 Expenditure R0.
COUNCIL SUPPORT											
56.	Council Support	Number of ward committees capacity building programme coordinated	Ward committee capacity building programme	1x ward committee capacity building programme	Coordinate 2x ward committees capacity building programmes	No target	No target	None	N/A	None	Budget R 400,000 Expenditure R217 109.57
57.	Council Support	Number of ward committee conference	Ward committee conference held	1x Ward committee conference	1x Ward committee conference	1 Ward committee conference	Achieved. Ward Committee Conference held on the 1 & 2 December	None	100%	Attendance register and Ward Committee Conference report	Budget R 1 150 0000 Expenditure R1 146 484.29
58.	AG Action plan	Percentage of audit queries addressed	Audit action plan	New indicator	100% of Auditor General queries addressed	No target	No target	None	N/A	None	Opex
COUNCIL SUPPORT											
59.	Internal Audit	Percentage of internal audit queries addressed	Audit action plan	New indicator	100% of internal audit queries addressed	50%of internal audit queries addressed	50%(2 of 4) of internal audit queries addressed	None	50%		Opex
60.	Risk Management	Percentage of risks resolved within the timeframe as	Risk register	100%of risks resolved within the timeframe as specified in the register	100% of risk resolved within the timeframe as specified in the register	100% of risk resolved within the timeframe as	Achieved 100% (1 of 1)of the risks resolved with the	None	100%	Strategic Risk and Operational Risk	Opex

Key Performance Area (KPA) 6:				Municipal Transformation and Organizational Development							
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System							
Outputs:				Implement a differentiated approach to municipal financing, planning and support							
Key Strategic Organizational Objectives and strategic objectives				Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation							
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 Target	Actual Achievements	Reason for deviation	Progress(%to target)	Means of verification	Budget Expenditure
		specified in the risk register				specified in the register	timeframe as specified in the register				
61.	Council	Percentage of council resolutions implemented	Implementation of council resolutions	New indicator	100%of council resolutions implemented	100%of council implemented	100%(0 of 3) of Council resolutions implemented	None	0%	Updated Council resolution register	Opex
62.	Audit committee	Percentage of Audit committee resolutions implemented	Implementation of Audit committee resolutions	New indicator	100% of Audit committee resolutions implemented	100% of Audit committee resolutions implemented	100% (5 of 5) audit committee resolutions implemented	None	100%	Updated audit Committee resolution register	Opex

4.6 Municipal Manager's Office

Key Performance Area (KPA) 5:				GOOD GOVERNANCE & PUBLIC PARTICIPATION							
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System							
Outputs:				<ul style="list-style-type: none"> • Deepen democracy through a refined ward committee model • Administration and financial capability 							
Key Strategic Organizational Objectives and strategic objectives				<p>To ensure that institutional arrangements are transparent efficient and effective</p> <p>To ensure that good governance and public participation is sustained and enhances transparency and accountability</p>							
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 Target	Actual Achievements	Reason for Deviation	Progress (%to target)	Means of verifications(POE)	Budget Expenditure
63.	Legal Advisory services	Percentage of cases instituted and defended	Litigation Management	100%of cases instituted and defended	100%of cases instituted and defended	100% of cases instituted and defended	Achieved 100%(1 of 1) of cases instituted and defended	None	100%	Contingent liability report or Court Documents	Budget R 842 400.00 Expenditure R 40 630.75
64.		Percentage of legal advises provided	Provision of legal advisory services	100%of legal advises provided	100%of legal advises provided	100% of legal advises provided	Achieved 100% (6 of 6) of legal advises provided	None	100%	Case register SLAs Reports and/or written opinions	Opex
65.		Percentage of by-laws reviewed	Review of by- laws	100% of by-laws reviewed	100% of bylaws reviewed	100% of bylaws reviewed	Achieved 100% (2 of 2) of by-laws reviewed	None	100%	Reports and/or drafted by laws	Budget R 208 673 Expenditure R 0
66.	Communications	Number of printing and publications done	Printing of newsletters	12000 x newsletters printed	10 000 x newsletters printed	Advertisement and appointment of service provider	Achieved. (Service Provider Appointed for printing of newsletters)	None	100%	Specification, Order, Delivery note	Budget R 950 000 Expenditure R 78,000.00
			Printing of Diaries, Calendars	-500 x Diaries	-1000 x Diaries	Delivery and distribution	Not Achieved.	Awaiting distribution	50%	Specification, Order,	

Key Performance Area (KPA) 5:		GOOD GOVERNANCE & PUBLIC PARTICIPATION									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:		<ul style="list-style-type: none"> • Deepen democracy through a refined ward committee model • Administration and financial capability 									
Key Strategic Organizational Objectives and strategic objectives		To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability									
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 Target	Actual Achievements	Reason for Deviation	Progress (%to target)	Means of verification(POE)	Budget Expenditure
			and Know your leaders	-1500 x Calendars	1500 x Calendars		(Service Provider Appointed)			Delivery note	
				-1000 x Know your leaders	-1000 x Know your leaders						
			Printing annual report (AR)	100X Annual report printed	100% Annual report printed	Specification and advertisement	Not Achieved	Awaiting final approval of AR by Council	0%	Approved specification	
67.		Number of Event Management Equipment procured	Procurement of Event Management Equipment	Procured Branding material	Procured of National Corporate Flags, Municipal Branding and Load hailers	Delivery of 6 x Municipal and National Corporate Flags. 2 x Loud Hailers 10 x Municipal Branding Material	Not achieved (Service Provider appointed)	Awaiting design templates for approval.	25%	Specification, Advertisement, Order and delivery note	Budget R 150,000 Expenditure R 83,500
68.	Communications	Percentage of municipal activities published and marketed	Marketing, Publicity and Advertised	100% municipal Activities marketed and publicised	100%of Municipal Activities marketed, advertised and publicised	100% Municipal programs and activities marketed and advertised	Achieved 100% of municipal events publicized (2 Public notices, three advertorials for municipal	None	100%	Order, Invoice, copy of advertisement	Budget R 342,225 Expenditure R 332,853.17

Key Performance Area (KPA) 5:			GOOD GOVERNANCE & PUBLIC PARTICIPATION								
Outcome 9:			Responsive, Accountable, Effective and Efficient Local Government System								
Outputs:			<ul style="list-style-type: none"> • Deepen democracy through a refined ward committee model • Administration and financial capability 								
Key Strategic Organizational Objectives and strategic objectives			To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability								
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 Target	Actual Achievements	Reason for Deviation	Progress (%to target)	Means of verifications(POE)	Budget Expenditure
							events and programmes)				
79.	Internal Audit	Information Technology(IT) Audit conducted	IT Audit application control	New indicator	IT Audit application control conducted	Appointment of service provider	Not achieved. Advert closed on 07/01/19	Awaiting Evaluation and Adjudication	25%	Specification, advert, Appointment letter Final IT audit report.	Budget R 500 000 Expenditure R0
70.	Internal Audit	Number of Audit steering committee meetings coordinated	Audit Steering committee meetings	4x Audit steering committee Meetings coordinated	1x Audit steering committee meeting coordinated	1 Audit steering committee meeting coordinated	Achieved. 1x Audit Steering committee meeting coordinated	None	100%	Minutes, Attendance register	Opex
71.	Internal Audit	Number of performance audit reports submitted to council	Performance Audits	4x Performance audits report submitted to council	4x Performance audits report submitted to council	1 performance audit report submitted to Council	Achieved. 1 x performance audit report submitted to Council	None	100%	Performance audit report	Opex
72.	Internal Audit	Number of audit committee meetings coordinated	Audit committee meetings	6X Committee meetings coordinated	4x Audit committee meeting coordinated	1 Audit Committee meeting coordinated	Achieved 1 x Audit Committee meeting coordinated	None	100%	Minutes, Attendance register Audit Committee quarterly reports	Opex
73.	Risk management	Number of risk management	Risk management	4x Risk management	4x Risk management committee	1 Risk management	Achieved 1 x Risk Committee	None	100%	Minutes, Attendance register	Opex

Key Performance Area (KPA) 5:			GOOD GOVERNANCE & PUBLIC PARTICIPATION								
Outcome 9:			Responsive, Accountable, Effective and Efficient Local Government System								
Outputs:			<ul style="list-style-type: none"> • Deepen democracy through a refined ward committee model • Administration and financial capability 								
Key Strategic Organizational Objectives and strategic objectives			<p>To ensure that institutional arrangements are transparent efficient and effective</p> <p>To ensure that good governance and public participation is sustained and enhances transparency and accountability</p>								
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 Target	Actual Achievements	Reason for Deviation	Progress (%to target)	Means of verifications(POE)	Budget Expenditure
		committee meetings	committee meeting	committee meetings coordinated	meetings coordinated	committee meeting coordinated	meeting coordinated			Audit Committee quarterly reports	
74.	Risk management	Number of strategic risk assessment report compiled	Strategic Risk Assessment	One 2018/2019 Strategic risk assessment conducted and report compiled	One 2019/2020 Strategic risk assessment conducted and report compiled	No target	No target	None	N/A	None	Opex
75.	Risk management	Number of operational risk assessment report compiled	Operational risk assessment	One 2018/19 Operational risk register	One 2019/20 Operational risk register compiled	No target	No target	None	N/A	None	Opex
76.	Risk management	Number of Fraud awareness campaign conducted	Fraud Awareness Campaigns	Two Fraud awareness campaign conducted	Two Fraud awareness campaign conducted	One fraud awareness campaign conducted for councillors.	Achieved. Campaign held on 12/12/2018 conducted by COGHSTA.	None	100%	Attendance register. Report	Opex
77.	PMS	Number of performance Assessment conducted	Performance Assessment of Snr Managers	2x 2017/18 Snr Managers performance assessments conducted	4x Performance assessment conducted	1x performance assessment	Not achieved.	Snr managers appointed not yet reached six months	0%	Performance assessment reports, attendance registers	Opex

Key Performance Area (KPA) 5:		GOOD GOVERNANCE & PUBLIC PARTICIPATION									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:		<ul style="list-style-type: none"> • Deepen democracy through a refined ward committee model • Administration and financial capability 									
Key Strategic Organizational Objectives and strategic objectives		To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability									
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 Target	Actual Achievements	Reason for Deviation	Progress (%to target)	Means of verifications(POE)	Budget Expenditure
78.		Annual performance report compiled	Annual performance report	2016/17 Annual performance report compiled and submitted	2017/18 Annual performance report compiled and submitted	No target	No target	None	N/A	Annual performance report	Opex
79.		Annual Report (AR) compiled and submitted	Compilation of Annual report	Approved 2016/17 AR	2017/18 Annual report compiled	Compilation of Draft 2017/18 Annual Report	Achieved Draft AR compiled and sent to departments for inputs	None	100%	None	Opex
80.		Service delivery and budget implementation plan(SBDIP) Consolidated	Consolidation of 2019/2020 SDBIP	Approved 2018/19 SDBIP	Approved 2019/20 SDBIP	No target	No target	None	N/A	None	Opex
81.		Service delivery and budget implementation plan(SBDIP) Consolidated	Reviewed of 2018/2019 SDBIP	Reviewed 2017/18 SDBIP	Reviewed of 2018/2019 SDBIP	No Target	No target	None	N/A	None	Opex
82.	PMS	Number of PMS Implementation reports	PMS Automated System	New indicator	4x PMS Implementation reports	None	None		0%	None	Opex
83.	Office of the Mayor	Number of HIV/AIDS council meetings held	HIV/AIDS council meetings	1x HIV/AIDS council	Coordinate 4x HIV/AIDS council meetings	1 HIV/AIDS council	Achieved. 1x HIV/AIDS day coordinated	2x Technical committee	100%	Attendance register/Minutes	Opex

Key Performance Area (KPA) 5:		GOOD GOVERNANCE & PUBLIC PARTICIPATION									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:		<ul style="list-style-type: none"> • Deepen democracy through a refined ward committee model • Administration and financial capability 									
Key Strategic Organizational Objectives and strategic objectives		To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability									
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 Target	Actual Achievements	Reason for Deviation	Progress (%to target)	Means of verifications(POE)	Budget Expenditure
				meeting held		meeting coordinated		meetings held.			
84.		Number of Youth activities/events coordinated	Youth Development programmes	4x Youth programme	Coordinate 4x Youth forum meetings	1 x Youth forum meeting coordinated	Not Achieved. 1x event organized unemployed youth 25/09/2018	Awaiting Youth commission to advice on Youth Council mandate	50%	Attendance register/Minutes	Opex
85.		Number of Women and children activities/events coordinated	Women and Children development programmes	2x Women Caucus held	Coordinate 4x Women/children meetings	1 x women/children meetings	Achieved. 1x 16 days of activism for no violence against women and children coordinated. (28/11/18)	None	100%	Attendance register/Minutes	Opex
86.		Number of activities/events related to people with disability coordinated	Disability development programmes	3x Disability forum held	Coordinate 4x disability forum meeting	1 x disability forum meeting	Achieved. 1x disability meeting held (06/11/18)	None	100%	Attendance register/Minutes	Opex
87.		Number of older person activities/events coordinated	Older persons programmes	4x Older person events	Coordinate 4x older persons meetings	One older persons forum meeting coordinated	Not Achieved Meeting not coordinated	Budget constraints	50%	Attendance register/Minutes	Opex
88.	AG action plan	Percentage of audit queries addressed	Audit action plan	%of Auditor General	100% of Auditor general	No target	No target	None	N/A	N/A	Opex

Key Performance Area (KPA) 5:				GOOD GOVERNANCE & PUBLIC PARTICIPATION							
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System							
Outputs:				<ul style="list-style-type: none"> • Deepen democracy through a refined ward committee model • Administration and financial capability 							
Key Strategic Organizational Objectives and strategic objectives				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability							
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarterly 2 Target	Actual Achievements	Reason for Deviation	Progress (%to target)	Means of verifications(POE)	Budget Expenditure
				queries addressed	queries addressed						
89.	Internal Audit	Percentage of internal audit queries addressed	Audit action plan	New indicator	100%of internal audit queries addressed	50% of Internal audit queries addressed	Achieved 55%(16 of 29) of internal audit queries addressed	None	55%	Updated audit action plan	Opex
90.	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Risk register	%of risks resolved within the timeframe as specified in the register	100%of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	0%(0 of 2) of the risks resolved with the timeframe as specified in the register	Slow mitigation factors	0%	Updated Strategic Risk Register	Opex
91.	Council	Percentage of Council resolutions implemented	Implementation of council resolutions	New indicator	100% of Audit council resolutions implemented	100% of Council resolutions implemented	100% (5 of 5)of council resolutions implemented	None	100%	Updated Council resolution register	Opex
92.	Audit committee	Percentage of audit committee resolutions implemented	Implementation of Audit committee resolutions	New indicator	100%of audit committee meetings resolutions implemented	100% of Audit Committee resolutions implemented	71%(35 of 49) of audit committee resolutions implemented		71%	Updated audit Committee resolution register	Opex

4.7 BUDGET AND TREASURY

Key Performance Area (KPA) 4 :				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT							
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System							
Outputs:1 & 7:				<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning and support Administration and financial capability 							
Key Strategic Organizational Objectives and strategic objectives				To ensure sound and stable financial management							
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 2 target	Actual Quarter 2 Achievements	Reason for deviation	Progress(%to target)	Means of verification (POE)	Budget Expenditure
BUDGET AND REPORTING											
93.	Budget and Reporting	Approved credible adjustment budget as per MBRR	An approved adjustment budget	2017/18 Adjustment budget approved	Approved credible adjustment budget as per MBRR	No target	No target	None	N/A	Council Resolution An approved credible adjustment budget as per MBRR	Opex
94.	Budget and Reporting	Draft 2019//20 annual budget tabled	2019/20 Draft annual budget	Adopted 2018/19 budget	Draft 2019/20 annual budget tabled	No target	No target	None	N/A	Council resolution 2019/20 draft annual budget tabled	Opex
95.	Budget and Reporting	2019/20 Annual budget adopted	2019/20 Annual budget adopted	Approved 2018/19 budget	Annual budget adopted	No target	No target	None	N/A	Council resolution 2019/20 annual budget adopted	Opex
96.	Budget and Reporting	Annual Financial Statements submitted to the Auditor General	Submission of Annual Financial Statements	2016/17 AFS submitted	2017/18 Annual financial statement submitted to the Auditor	No target	No target	None	N/A	Acknowledgment letter Signed Annual Financial Statements.	Budget R900 000.00 Expenditure R849 300
97.	Budget and Reporting	Number of Section 71	Submission of Section 71 reports	12 Section 71 reports submitted	12x Section 71 reports submitted	3x Section 71 reports submitted	3x Section 71 reports submitted	None	100%	Acknowledgment letter	Opex

Key Performance Area (KPA) 4 :				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT							
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Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 2 target	Actual Quarter 2 Achievements	Reason for deviation	Progress(%to target)	Means of verification (POE)	Budget Expenditure
		reports submitted								Signed Section 71 reports	
98.	Budget and Reporting	Number of Section 52 reports submitted	Submission of section 52 reports	4x Quarterly reports submitted	4x Quarterly Report	1x Report submitted	1x quarterly report submitted	None	100%	Council Resolution Signed section 52 reports	Opex
99.	Budget and Reporting	Number of MSCOA post implementation reports	mSCOA post implementation plan	4x Report submitted	4x Quarterly report submitted	1x Quarterly report	1x quarterly report submitted	None	100%	Council resolution mSCOA post implementation reports	Opex
100.	Budget and Reporting	2018/19 Section 72 (mid-year) report submitted	Compilation of 2018/19 Section 72 report	2017/18 Section 72 report	Section 72 report submitted	No target	No target	None	N/A	acknowledgement letter Signed of section 72 report.	Opex
SUPPLY CHAIN MANAGEMENT											
101.	Supply chain Management	Number of infrastructure assets revaluation reports	Revaluation of infrastructure Assets	2017/18 infrastructure of assets revaluation reports	Revaluation of 5X infrastructure Assets	No Target	No target	None	N/A		Budget R 800 000.00 Expenditure R0
102.	SCM	Number of fixed assets register (FAR) & general	Fixed Assets register reconciliation report	12x FAR and GL reconciliation	12x FAR and GL reconciliation	3x Monthly reconciliation	3x Monthly Asset reconciliations Performed	None	100%	Asset Reconciliation Reports	Opex

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Key Strategic Organizational Objectives and strategic objectives				To ensure sound and stable financial management							
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 2 target	Actual Quarter 2 Achievements	Reason for deviation	Progress(%to target)	Means of verification (POE)	Budget Expenditure
		ledger (GL) reconciliation									
103.	SCM	Number of Asset verification reports	Physical Assets Verification	2x Physical assets verification reports	2x Physical assets verification reports	1 st physical asset verification report	1 st physical asset verification report	None	100%	Asset Verification Report	Opex
104.	SCM	Number of inventory Count reports	Inventory Count	4X Inventory Count reports	4X Inventory Count reports	1x Inventory count report	1x Inventory count report	None	100%	Inventory count report	Opex
105.	SCM	Signed procurement plan	Procurement plan	Signed Procurement plan	Signed Procurement plan	No Target	No target	None	N/A		Opex
106.	SCM	Number of SCM performance reports	Supply Chain Management (SCM) performance plan	4x SCM performance reports	4x SCM performance reports	1x SCM performance reports	1x SCM performance reports performed	None	100%	SCM performance reports	Opex
REVENUE COLLECTION											
107.	Revenue Management	Cost recovery implementation analysis	Revenue collection percentages	Low revenue collection on billed accounts	100% collection in billed revenue	25% revenue collected on billing	25% revenue has been collected	None	100%	BS 902 Report	Opex
108.	Revenue Management	Reclassification of debtors accounts	MSCOA compliant debtors	Debtors data transferred from	Transfer of opening balances from Venus to solar	Analysis of debtors votes, description	Advert for data cleansing has been issued.	Implementation the revenue activities	0%	Updated debtors report	Budget R 500 000.00 Expenditure R0.00

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Key Strategic Organizational Objectives and strategic objectives				To ensure sound and stable financial management							
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 2 target	Actual Quarter 2 Achievements	Reason for deviation	Progress(%to target)	Means of verification (POE)	Budget Expenditure
			classification report	Venus to Solar		and completeness		recommended by COGHTA implemented by Kagiso Trust.			
109.	Revenue Management	Maintenance of the MPRA compilation General valuation roll	Supplementary valuation roll	MPRA compilation General valuation roll	Maintenance of the General Valuation roll and the development of the supplementary valuation roll	Maintenance of the General Valuation	Maintenance has been done	None	100%	Valuation roll report.	Budget R 300 000.00 Expenditure R149 795.96
110.	Revenue Management	Debtors reconciliations	Debtors reconciliation	Number of Debtors reconciliation	12x Debtors reconciliation	3x Debtors reconciliation	Debtors reconciliations done	None	100%		Opex
111.	Revenue Management	Traffic and Licensing reconciliation report	Traffic and Licensing reconciliation report	12x Traffic and Licensing reconciliation report	12x Traffic and Licensing reconciliation report	3x Traffic and Licensing reconciliation report	3x Traffic and Licensing reconciliation report	None	100%		Opex

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EXPENDITURE MANAGEMENT											
112.	Revenue Management	Number of updated UIF register	Unauthorised irregular and fruitless and wasteful expenditure register (UIF)	4x updated UIF register	4x updated UIF register	1x updated UIF register	None		N/A		Opex
113.	Expenditure management	Number of salary reports	Salary reconciliations reconciled to General Ledger	12 Salary reconciliation reports	12 Salary reports reconciled to General Ledger	3x Salary reconciliation reports	3X Salary reconciliation reports	None	100%		Opex
114.	Expenditure management	Number of VAT 201 reconciliations submitted to SARS	VAT 201 reconciliations	6x VAT 201 reconciliations submitted to SARS	6x VAT 201 reconciliations submitted to SARS	1x VAT 201 reconciliation reports submitted to SARS	3x VAT 201 reconciliations reports submitted to SARS	None	100%		Opex
115.	Expenditure management	Number of Expenditure on staff benefits reports reconciled to General Ledger	Expenditure on staff benefits(MF MA section 66)	12 Reports on Expenditure on staff benefits completed	12 x Expenditure on staff benefits reports reconciled to the General Ledger	3 x Expenditure on staff benefits reports reconciled to the General Ledger	3 x Expenditure on staff benefits reports reconciled to the General Ledger	None	100%		Opex
116.	Expenditure management	Number of Petty Cash reconciliations and registers	Petty Cash reconciliations registers	12x Petty Cash reconciliation and	12x Petty Cash reconciliation and registers	3x Petty Cash reconciliation reports	3x Petty Cash Reconciliation reports	None	100%		Opex

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Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 2 target	Actual Quarter 2 Achievements	Reason for deviation	Progress(%to target)	Means of verification (POE)	Budget Expenditure
				registers completed							
117.	Expenditure management	Number of updated retention registers	Retention register	4x Updated retention register	4x Updated retention register	1x Updated retention register	1x Updated retention register	None	100%		Opex
118.	Expenditure management	Number of creditors reports reconciled	Creditor's reconciliation reports	12x Creditors reports reconciled	12x Creditors reconciliation reports	3x Creditors reconciliation reports	3x Creditors reconciliation reports	None	100%		Opex
119.	Expenditure management	Number of update of UIF register	Unauthorised, irregular and fruitless and wasteful expenditure register (UIF)	4x updated UIF register	4x updated UIF register	1x updated UIF register	1x updated UIF register	None	100%		Opex
120.	AG action plan	Percentage of Auditor General audit queries addressed	Audit action plan	New indicator	100%of Auditor General queries addressed	No Target	No target	None	N/A		Opex
121.	Internal Audit action	Percentage of Auditor General audit queries addressed	Audit action plan	New indicator	100%of Audit queries addressed	No Target	No target	None	N/A		Opex
122.	Risk Management	Percentage of risks resolved within	Risk register	%of risks resolved within	100% of risk resolved within timeframe as	100% of risk resolved within	0%(0 of 3) of the risks resolved with the	Other risks will be	0%	Updated Strategic Risk register	Opex


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Key Strategic Organizational Objectives and strategic objectives				To ensure sound and stable financial management							
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 2 target	Actual Quarter 2 Achievements	Reason for deviation	Progress(%to target)	Means of verification (POE)	Budget Expenditure
		timeframe as specified in the register		timeframe as specified in the register	specified in the register	timeframe as specified in the register	timeframe as specified in the register	resolved during 3 rd and 4 th quarter			
123.	Council	Percentage of Council resolutions implemented	Implementation of Council resolutions	New indicator	100%of Council resolutions implemented	100%of Council resolutions implemented	100% (7 of 7) of council resolutions implemented	None	100%		Opex
124.	Audit Committee	Percentage of Audit committee resolutions implemented	Implementation on Audit committee resolutions	New indicator	100%of Audit committee resolutions implemented	100%of Audit committee resolutions implemented	Not achieved 92% (11 of 12) of audit committee resolutions implemented		92%		Opex

Declaration:

The Municipal Manager of Molemole Municipality hereby submit the Mid-year 2018/19 SDBIP Performance report as required by section 72 of the Municipal Finance Management Act, 2003 (Act 56 of 2003).



Mr. M.L Mosena
Municipal Manager



Date